



*SRES's*  
**SHREE RAMCHANDRA COLLEGE OF ENGINEERING**  
Lonikand, Pune – 412216

**VISION - MISSION – OBJECTIVES - QUALITY POLICY**

• **VISION**

To be the competitive and renowned technical institute imparting quality education for socio-economic development of our country

• **MISSION**

To prepare well cultured and knowledgeable technocrats by imparting quality education

• **OBJECTIVES**

1. Continuously improve teaching support systems (e.g. comprehensive faculty development program to encourage innovative teaching practices)
2. Develop and implement efficient retention programs
3. Engage alumni to enrich our activities and enhance our profile
4. Build a network among the community of scholars and achieving excellence
5. Establish linkages and partnerships with industry and other higher learning institutes for mutual benefits
6. Enhance facilities for demand driven technological research and development to augment postgraduate and doctoral level studies, which in turn will open up new areas for providing consultancy and carrying out industrial testing.
7. Undertake outcome based tertiary education and demonstrate growth and proficiency through participation and contributions in International/ National Conferences, Seminars, Symposiums, Workshops, and take upon Collaborations.
8. Get external evaluation of the institution (or program), and a finding that there is conformity to general expectations in higher education

• **QUALITY POLICY**

We aspire to continuously improve our performance through systematic monitoring and up gradation of all aspects of the teaching and learning process.



  
**Principal**

Shree Ramchandra Education Society's  
Shree Ramchandra College of Engineering  
Pune-Nagar Road, Lonikand, Pune-412216

6.1.1 The following report include –

1. LifeSkills Tranning Program to Students by Rubicon Skill Development Pvt. Ltd. (Barclays)
2. Industrial training to Faculty by Metamorphosis Engitech India Pvt. Ltd. , Pune



Principal

Shree Ramchandra Education Society's  
Shree Ramchandra College of Engineering  
Pune-Nagar Road, Lonikand, Pune-412218



**SHREE RAMCHANDRA COLLEGE OF ENGINEERING,  
LONIKAND PUNE.**



**BARCLAY'S TRAINING**

A-4. 2021-22

**Online session "Connect with Work" program partnered by  
Rubicon and tomorrows foundation  
(Rubicon Skill Development Pvt. Ltd.)**



**"LifeSkills Training Program"**

**NGO Partner**

Rubicon Foundation



**Training Partner**

Rubicon Skill Development Pvt. Ltd.



**Training Co-ordinators : (from SRCOE)**

Prof Priya Patil 

Prof. Pradeep Palkar

**Training Co-ordinator (Rubicon)**

Ms. Tanuja Ghonekar



## Trainee Guidelines provided by Rubicon

# TRAINEE GUIDELINES





- 1 All trainees/attendees should have Zoom application installed on phone and laptop one day prior the training schedule.
- 2 All trainees/attendees should change or keep their full name (First Name and last name) before they join the session.
- 3 All trainees/attendees should have good internet connectivity at least for 2 hours.
- 4 All trainees/attendees should be in formal attire with decent background, while attending training for 2hrs.
- 5 All trainees/attendees should follow the instruction shared over the whats app group.
- 6 All trainees/attendees should join on a Zoom link shared over whats app (Link will be common for all days) on a given time 5 mins prior the session timings.
- 7 All trainees/attendees should be on mute once they join.
- 8 All trainees/attendees should follow the expectation shared by Trainer at the start.
- 9 All trainees/attendees should be self motivated to ask, participate and interact with trainers.
- 10 All trainees/attendees should ask questions using Zoom "Raise Hand" option or as directed by Trainer during Q&A session.
- 11 All trainees/attendees attendance will be considered only if they have completed 2 hours of a session completely.
- 12 All trainees/attendees can also use chat box to greet, ask, answer or participate in a discussion.

**\*Trainees/attendees will be entertained on chat box other than personal chat and will be informed to college authorities if not adhered to guidelines shared.**



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## Schedule for previous for last five years.

Sr No	A.Y	Programme Name	Mode	Duration	Student's aprox.
1	2018-19	Life skills Training	Offline	3 days	220
2	2019-20	Life skills Training	Offline	3 days	200
3	August 2020-21	Life skills Training	Online	1 week	140
4	October 2020-21	Life skills Training	Online	1 week	85
5	February 2021-22	Business communication skill and Humanity and social science	Online	2 days	50 For AIDS only

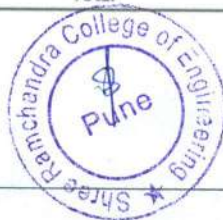
In **Life Skills training**, will be covering the below topics per day (Daily 2 Hr) for online mode:

1. Organizational Structure
2. Public Speaking
3. Presentation Skills
4. E-mail Etiquette
5. Grooming
6. Group Discussion
7. Personal Interview
8. Assessment will be conducted on Group Discussion and Personal Interview.

### Outline of Training Program

New Hire Training/ Personality Development/ Employability Skills			
Sr. No.	Topic	Learning Objectives	Duration
1	Expectation setting	To learn Industry expectations from fresher's	1
2	Ice breaking	To know more about the trainer & candidates	1
3	Organizational Structure	To learn Organizational structure	2
4	SWOT Analysis	To identify their Strength/Weakness/Opportunities/ Threat	2
5	Corporate Jargons	To learn most commonly used words in corporates	1
6	Public Speaking	To eliminate stage fear	2
7	Presentation Skills	To articulate your thoughts through Power point presentation	2
8	E-mail Etiquette	To learn E-mail writing skills	2
9	Grooming	Dress to impress/ Proximity/ Personal hygiene/	2
10	Body language	To learn positive body language	1
11	Telephone Etiquette	To handle telephonic round of interview/ To learn call mechanics	2
12	Group Discussion	To access candidates' public speaking skills	2
13	Personal Interview	To perform well during interviews	4
Total			24 hrs.

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**Report on Students LifeSkill Training Program for**  
**A.Y. 2020-22**

**Title of Training:** LifeSkills Training Program for Students soft skills development "Online session "Connect with Work" program partnered by Rubicon and tomorrows foundation (Rubicon Skill Development Pvt. Ltd. )

- **Schedule of Training:** From 23.08.21 to 01.09.21 (A.Y. 2021-22)  
Time: 11.00am – 1.30pm
- **Name of Organizer:** Rubicon Skill Development Pvt. Ltd
- **Name of Trainer:** 1. Mr. Pranoy Rana  
2. Mrs. Aditi Singhal

**ZOOM Meeting Link :** online mode of training

<https://us02web.zoom.us/j/88641567915?pwd=K1FvY0g1ZXZYaDh5WHdyWWVscFVVUT09>

Meeting ID : 88641567915

Password: 0000

Batch No.: - 3RF SRCE

❖ **The Objectives are as below:**

- To identifying the skill gap and ensuring to develop these skills.
- To determine your ability to execute plans and achieve your goals.
- To acquire knowledge through practical things/ by doing things yourself
- To planning and practice, and students are encouraged to think smart, logically and find new ways to strengthen the concepts they've learnt through knowledge-based learning.
- To trains students to build and enhance networking, time management, stress management and people management skills, asking questions and listening actively.

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- To use both verbal and non-verbal communication techniques when engaged in a face-to-face conversation by of making eye contact, group discussion
- Every education model is a desire to help each student be confident and proud in their accomplishments, and a direct career boost to perform their job well.

❖ **Topics Covered:**

- Introduce yourself
- Communication skills
- Group discussion?
- How to build up confidence
- SWOT analysis
- Email writing & etiquette
- CV writing

❖ **Detailed Summary:**

Day No.	Date	Topics
Day 1	23.08.21	How to introduce yourself
Day 2	24.08.21	Body language, Communication lang.
Day 3	25.08.21	SWOT Analysis and phone call etiquette
Day 4	26.08.21	How to buildup confidence
Day 5	27.08.21	Email Etiquette's and Presentation Skills
Day 6	28.08.21	Group discussion, body language
Day 7	30.08.21	Presentation skills,
Day 8	31.08.21	CV writing, Develop interview skill, time management
Day 9	01.09.21	Feedback/Testimonials by students



## ❖ Conclusion & Remarks:

- Every education model is a desire to help each student be confident and proud in their accomplishments, and a direct career boost to perform their job well.
  - From this training, students have received all the life skills training. Activities like critical thinking, decision-making, problem-solving, an ability to collaborate & communicate, mail writing and etiquette along with a sense of responsibility towards personal as well as society at large, to be a confident comes under Life Skill. Students are very happy and satisfied with these training sessions.
- ✓ **Attachments (if any):** whatsapp group photo, Photographs, attendance report screenshot, feedback.

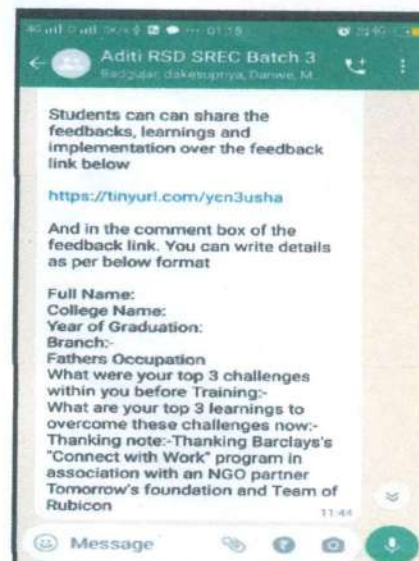


Image shows communication regarding sessions through whatsapp group



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# Ask Yourself?????

<p><b>STRENGTHS</b></p> <p>What do you do well?</p> <p>What unique resources can you depict on?</p> <p>What do others see as your strengths?</p> <p>Which of your achievements are you most proud of?</p> <p>What values do you believe in that others fail to exhibit?</p>	<p><b>WEAKNESSES</b></p> <p>What tasks do you usually avoid because you don't feel confident doing them?</p> <p>Where do you have fewer resources than others?</p> <p>What are others likely to see as weaknesses?</p> <p>What are your negative work habits?</p> <p>Do you have personality traits that hold you back in your field?</p>
<p><b>OPPORTUNITIES</b></p> <p>What good opportunities are open to you?</p> <p>What trends could you take advantage of?</p> <p>How can you turn your strengths into opportunities?</p>	<p><b>THREATS</b></p> <p>What obstacles do you currently face at work?</p> <p>What is your competition doing?</p> <p>Does changing technology threaten your position?</p> <p>Could any of your weaknesses lead to threats?</p>

Choose a different breakout room.

**SWOT ANALYSIS**

## PRESENTATION: THE DOs

- ❑ **Think carefully before you speak:** what does this audience want to hear?
- ❑ **Find a story about people** (yourself and others) that illustrates your message and tell it with passion. Storytelling always beats lectures!
- ❑ **Keep moving around with the audience,** and move around the stage, don't hold on to the speaker stand! Use a remote clicker to control your presentation. Remember that **70% of your communication is in your body language!**
- ❑ **Speak slowly** to enable the audience to take in what you are saying and increase their understanding, it also gives you more respect!

Join a breakout room.

**Presentation Skills**



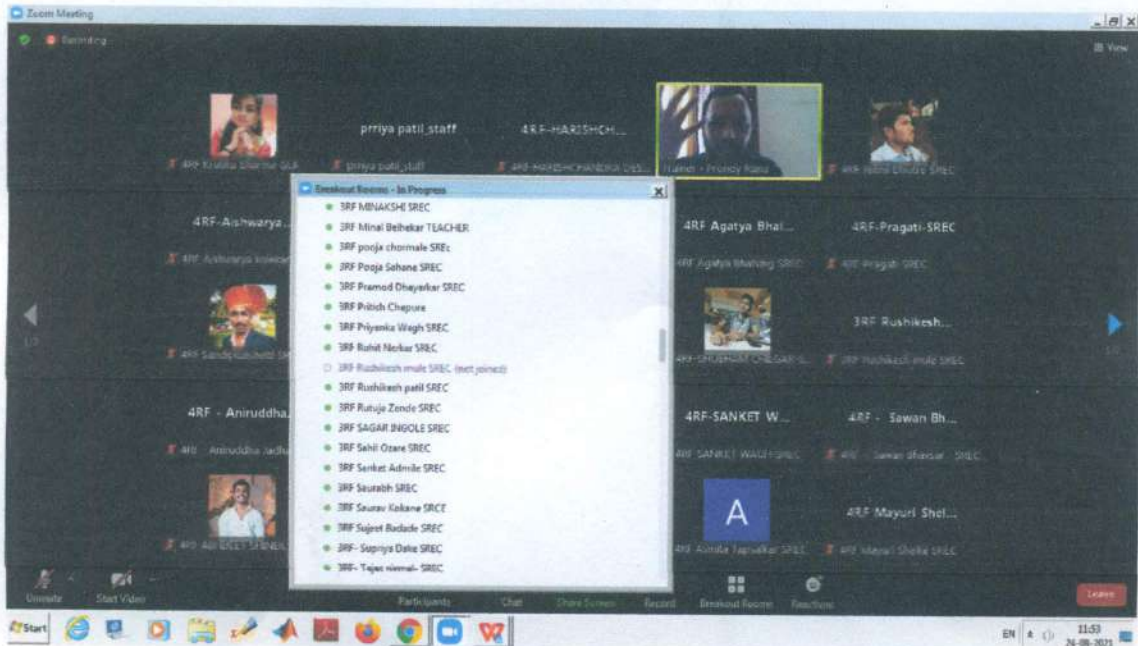
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Few sample photos from Day 1 to Day 9 Activities : 23/08/2021 to 01/09/2021

Batch : 3RF

Trainer Name : Mrs Aditi Singhal

Motivational quotes by : " Krma karo faal ki chinta lakshya k roop me kar"



Students Attendance Screenshot

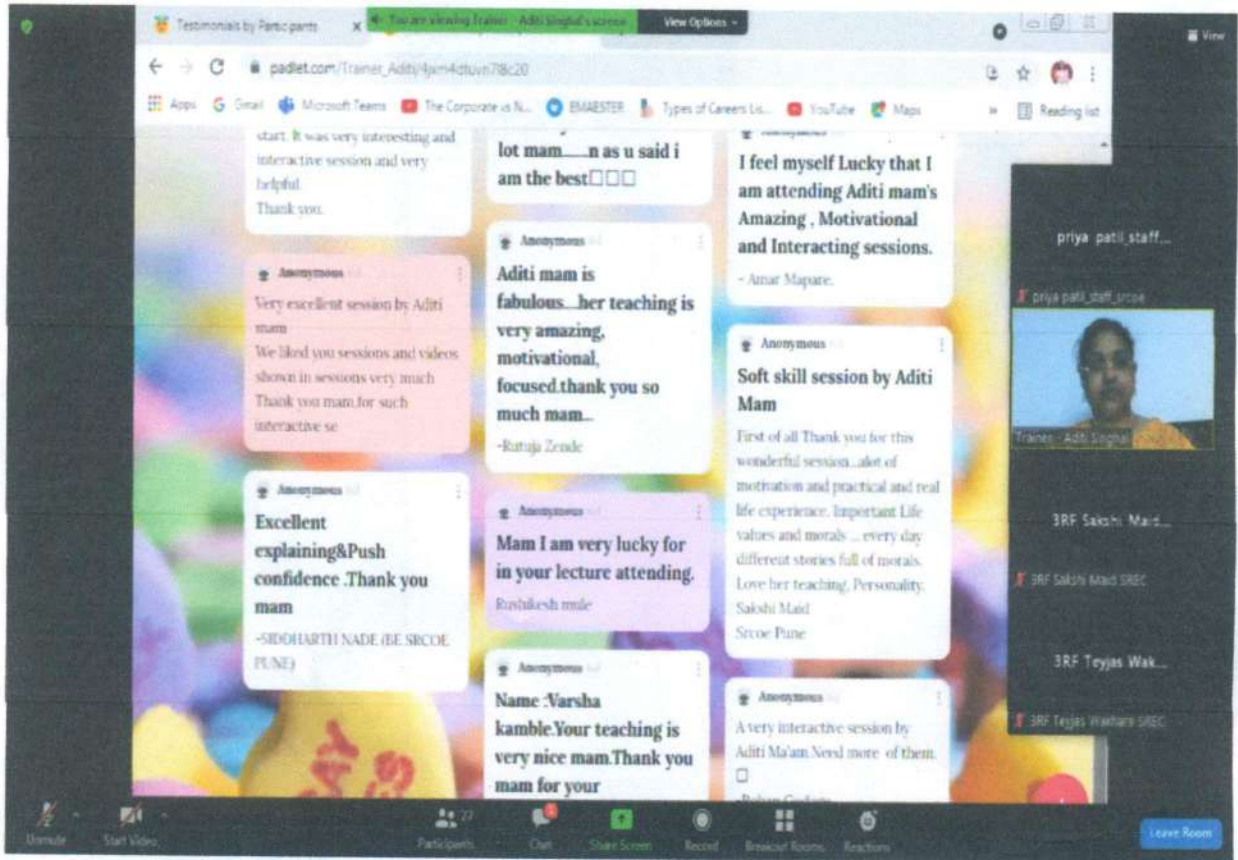


Attendance of students



Handwritten initials "RL" in blue ink.

## Online Feedback / Testimonials by Students



*PL*  
Prepared by  
Prof. Priya Patil



*y...*  
Checked by  
Prof. M.K.Jadhav

## **Report of Faculty Industrial Training**

- ❖ **Title of Training:** Faculty Industrial Training Program at “Metamorphosis Engitech India Pvt. Ltd, Unit II, A/P- Pimple Jagtap, Tal- Shirur, Dist- Pune” during 19<sup>th</sup> October to 1<sup>st</sup> November, 2021.
- ❖ **Schedule of Training:** From 19/10/2021 to 01/11/2021 Time: 1:00 pm to 5:00 pm
- ❖ **Name of Organizer:** Metamorphosis Engitech India Pvt. Ltd, Pimple Jagtap, Pune
- ❖ **Name of Trainer:** 1. Mr. Milind Ulhe  
2. Mr. Akshay Jawale  
3. Mr. Sachin Malwadkar
- ❖ **The Objectives are as below:**
  - To enable the participants to understand the operation, application and control of Speed of AC & DC motor
  - To provide electric AC & DC drive to cater to industrial needs.
  - To familiarize the operation principles, and design of starting, braking, and speed control arrangements for electric motors and their applications.
  - To provide strong foundation to asses performance of different industrial drives considering issues such as, energy efficiency, power quality, economic justification, environmental issues, and practical viabilities.
- ❖ **Topics Covered:**
  - Basics of AC & DC Drives
  - Types of speed controlling techniques of Induction motor, types of Industrial loads.
  - Introduction on AC & DC drive
  - Hands on Practice on AC & DC drive
  - AC & DC drives and motors troubleshooting
  - AC & DC drives applications



❖ **Detailed Summary:**

Day	Date	Training Topics	Trainer
Day 1	Tuesday, 19 October, 2021	Basics of Power Electronics	Mr. Milind Ulhe
Day 2	Wednesday, 20 October, 2021	Drives - Basics and need	Mr. Milind Ulhe
Day 3	Thursday, 21 October, 2021	AC Drives	Mr. Milind Ulhe
Day 4	Friday, 22 October, 2021	AC drives - Hands on session-1	Mr. Milind Ulhe
Day 5	Monday, 25 October, 2021	AC drives - Hands on session-2	Mr. Milind Ulhe
Day 6	Tuesday, 26 October, 2021	AC drives applications	Mr. Milind Ulhe
Day 7	Wednesday, 27 October, 2021	DC drives- Basics	Mr. Milind Ulhe
Day 8	Thursday, 28 October, 2021	DC drives Hands on- session-1	Mr. Milind Ulhe
Day 9	Friday, 29 October, 2021	DC drives Hands on- session-2	Mr. Milind Ulhe
Day 10	Monday, 1 November, 2021	AC & DC drives and motors troubleshooting	Mr. Milind Ulhe

❖ **Conclusion Remarks:**

From this faculty training, staff has received all the theoretical and practical knowledge of AC & DC drives. It will be beneficial for overall development of students to study well.

✓ **Attachments (if any):** Permission Letter, Photographs

✓ **Attended by:** The following faculty members has attended training:

Sr. No.	Name of Faculty	Department
01	Prof. R.P. Gunaware	Electrical
02	Prof. J.V. Gunnal	Electrical
03	Prof. P.R. Patil	Electrical
04	Prof. V.G. Gaikwad	E & TC
05	Prof. S.S. Bhangale	E & TC

  
**Prepared by**

Prof. Gunaware R.P. & Prof. Gaikwad V.G.



  
**Checked by**

Prof. Jadhav M.K.

## Photos of Faculty Industrial Training

- ❖ **Title of Training:** Faculty Industrial Training Program at “Metamorphosis Engitech India Pvt. Ltd, Unit II, A/P- Pimple Jagtap, Tal- Shirur, Dist- Pune”



